



Land Bank Authority

Office of the County Treasurer
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Meeting Minutes – April 13, 2022

1. The meeting was called to order at 2:00 pm by Vice-Chairperson DeYoung in Hartford City Hall, 19 West Main, Hartford, MI. The meeting location was moved in order to tour the Land Bank's property located at 5 West Main, Hartford. A tour of the two-story property followed the Call to Order.
2. After the tour, Imus moved, with support from Compton, to approve the agenda as presented. Motion Carried.
3. Roll Call was taken with DeYoung, Compton, Morris and Imus present. Nesbitt was absent.
4. Morris moved, with support from Compton, to approve the minutes of the March 9, 2022. Motion Carried.
5. The Land Bank Invoices from the 5 West Main construction project was reviewed.
 - a. The Land Bank's beginning budget was \$90,000 (\$15,000 from County and \$75,000 from County ARPA funds.) Of the beginning \$90,000 balance, \$33,242.23 remains before the following bills are paid. The following bills were presented for approval:
 - i. Indiana Michigan Power - service from 2-25-22 to 3-25-22 in the amount of \$13.05
 - ii. City of Hartford - Water & Sewer INV 3-16-22 in the amount of \$225.86Compton moved, with support from Morris, to approve the bills in the amount of \$238.91. Motion carried.
 - b. It was noted that Building Restoration had been paid in full, and that the Land Bank should request a lien waiver from Building Restoration and all subcontractors on the project for the work performed.
 - c. It was also noted that 5 West Main was being billed as 3 units. DeYoung will write to the City Council requesting that the building be billed as one unit, since there were not current tenets and that the late charges be waived.
6. Members discussed their impressions of 5 West Main after the tour.
7. Tim Woodhams was present to discuss a concept for a potential multi-family housing project.
8. There was no public comment.
9. There was no new business presented to the Authority.
10. Morris moved, with support from Compton, to adjourn the meeting at 3:17.

Respectfully submitted,

Lisa Imus
Member, Van Buren County Land Bank